

**General Session Minutes
State Board of Registration for Professional Engineers
September 18, 2018**

The West Virginia State Board of Registration for Professional Engineers met at their office in Charleston on Tuesday, September 18, 2018. Those present for all or part of the meeting were:

Edward L. Robinson	President
Bhajan S. Saluja	Vice-President
Garth E. Thomas	Secretary
L.A. Gates	Member
Larry Nottingham	Member
Lesley L. Rosier-Tabor	Executive Director
Aaron M. Armstrong	Board Investigator
Edward Eagloski	Board Counsel

The meeting was called to order at 9:00am. President Robinson opened the meeting by congratulating Mr. Thomas on his reappointment to the Board through June 2023.

The Board meeting minutes for July 17, 2018 were reviewed. A motion to approve the minutes was made by Dr. Nottingham, seconded by Mr. Gates. Motion carried.

The Board budget summaries for July and August 2018 were received and reviewed, and the Board reviewed the PCard transactions for the months of July and August. Ms. Rosier presented the FY2020 Appropriation Request submitted to the State Budget office, noting that no budget increases were included in the submission. Board members were provided a copy of the signed equipment loan agreement between the Board and the new in-house counsel documenting Mr. Eagloski will be working from both the Board office and his home office in Hurricane, WV via a board-issued laptop and cell phone.

A motion to approve the budget, current expenditures, and purchasing card transactions was made by Mr. Thomas, seconded by Mr. Gates. Motion carried.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments:

- Ms. Rosier reported that 71 PE applications were received and a final total of 65 registered with NCEES and ordered exams for the October 2018 test date.
- The Board reviewed the NCEES plan to convert all PE exams to computer based testing (CBT).
- Ms. Rosier discussed the ongoing database upgrade project and that a change order is pending at the purchasing office for database enhancements and necessary updates to support the PE renewal later this year.
- The Board reviewed the recent and upcoming travel, presentations and meeting participation. Ms. Rosier discussed her attendance at the Women in

Technology professional development conference and shared with the Board plans for upcoming October presentations with planned participation of 180+ engineering students and professionals. These programs will be presented by both Ms. Rosier and Mr. Armstrong in Huntington, WV and include an afternoon session for the Marshall freshmen engineering class and an evening seminar for the Huntington Engineers Club.

- The Board discussed working on a Joint Publication with the WV Land Surveyors Board. The Board asked Ms. Rosier to contact their new Executive Director to make arrangements for a joint meeting with our Board for the November 2018 or January 2019 meeting date.

A motion was made by Mr. Gates, seconded by Dr. Nottingham, to approve attendance and travel for Board members, staff and counsel to the activities as discussed and outlined in the Executive Director's report and the updated 2018 calendar. Motion carried.

Prior to entering into Executive Session, the Board Investigator provided the details of the settlement of complaints C2018-21, C2018-22, and C2019-04. The consent orders will be posted on the Board's website within a reasonable time.

Dr. Nottingham made a motion to enter into Executive Session at 9:37 am, seconded by Mr. Saluja. Motion carried. It is noted that Mr. Robinson is recused from, and left the room for discussion of, C2019-07, Ms. Rosier requested and was approved to leave the room for discussion of I2019-01, and Mr. Armstrong requested and was approved to leave the room for discussion of C2019-08. These three individuals will not be a part of any investigation, discussion or ruling relative to these respective matters.

The Board recessed Executive Session at 12:25 pm for lunch. After lunch, the Board conducted 3 informal conferences related to C2019-05. Upon the conclusion of the informal conferences, the Board re-entered executive session at 2:45 pm.

Dr. Nottingham made a motion, seconded by Mr. Gates, to move into general session at 3:15 pm. The motion carried, and the Board took the following action:

- Mr. Gates made a motion, seconded by Dr. Nottingham, to dismiss C2018-24. Motion carried.
- Mr. Thomas made a motion, seconded by Mr. Saluja, to dismiss C2019-05. Motion carried.
- Mr. Thomas made a motion, seconded by Mr. Saluja, to move I2019-01 to complaint. Motion carried.
- Mr. Saluja made a motion, seconded by Dr. Nottingham, to move I2019-02 to complaint. Motion carried.
- Dr. Nottingham made a motion, seconded by Mr. Thomas, to move I2019-03 to complaint. Motion carried.

Upon motion by Dr. Nottingham, seconded by Mr. Saluja, the Board approved the following special case files:

- Douglas Dillon
- Michael Smyth

Upon motion by Dr. Nottingham, seconded by Mr. Saluja, the Board conditionally approved the following special case file:

- Paul Picklesimer

Ms. Rosier announced that NCEES has named B. David Cox as the chief executive officer, effective October 1, 2018. Mr. Cox replaces Jerry Carter, who is retiring after serving 11 years as NCEES CEO.

The Board reviewed the NCEES correspondence from Jerry Carter regarding the Interorganizational Council on Registration (ICOR) mission statement and announcement that the Council for Interior Design Qualification (CIDQ) has joined ICOR.

Ms. Rosier asked the Board if any member had plans to attend the October PE exam administration. Having no availability, the Board requested Ms. Rosier contact Ms. Snyder at NCEES to inform her that the Board will not send any visitors during this exam administration.

The Board reviewed the draft regulatory review report due on November 1, 2018 in order to comply with Executive Order No. 3-18.

Ms. Rosier discussed proposed rule changes for the Board to consider for submission during the 2020 legislative session, which included changes to exam application deadlines, decoupling language, and PLLC administrative rules.

The Board discussed questions concerning the overlapping practice of surveying and architecture and requested the Executive Director to begin planning with those state licensing boards for future dialogue and discussions regarding incidental practice.

Ms. Rosier discussed the upcoming PE renewal timeline as well as the required continuing education audit to be conducted in February/March, 2019.

The Board reviewed the ABET site visit correspondence and discussed a recent newspaper article concerning an AEP grant to WVSU for chemical engineering laboratories.

The Board reviewed the most recent NSPE Board of Directors updates.

The Board reviewed the FY2018 WV PE Board Annual Report draft. Upon motion by Mr. Gates, seconded by Mr. Saluja, the Board voted to approve the FY2018 Annual Report as presented and directed staff to submit the annual report prior to the required December 31, 2018 deadline. Motion carried.

The Board held officer elections for FY2019. Mr. Bhajan S. Saluja was elected President, Mr. Garth Thomas was elected Vice-President, and Dr. Larry Nottingham was elected Secretary.

Upon motion by Dr. Nottingham, seconded by Mr. Gates, the Board voted to adjourn the meeting at 4:15 pm. The next Board meeting will be November 13, 2018, in Charleston. The Board members will be compensated one day per diem plus travel expenses.

Bhajan S. Saluja, P.E.
Board President

Larry C. Nottingham, P.E.
Board Secretary