

General Session Minutes
State Board of Registration for Professional Engineers
July 14, 2015

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Tuesday, July 14, 2015. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member
Lesley L. Rosier-Tabor	Executive Director
Aaron M. Armstrong	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:00 am.

The Board meeting minutes for May 12, 2015 were reviewed. A motion to approve the minutes was made by Dr. Pierson, seconded by Mr. Plymale. Motion carried.

The Board budget summaries for May and June 2015 were received and reviewed. Ms. Rosier explained the PCard transactions and answered Board questions. Ms. Rosier explained that the fiscal year-end balance was down approximately \$250K due to the Legislative mandated renewal cycle changes and moving the COA renewals to the end of this calendar year. Mr. Timms requested that the complete wvOASIS accounting reports, which now outline each individual renewal transaction (every \$40 renewal charge), be placed in a separate electronic folder for review and not included in the actual Board business notebook. Ms. Rosier agreed to place this information in a separate electronic file for Board review in the future.

A motion to approve the budget, current expenditures, and purchasing card transactions was made by Mr. Timms, seconded by Mr. Saluja. Motion carried.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments.

- Ms. Rosier reported a 40% PE pass rate for first-time takers during the April 2015 exam and a 45.2% pass rate for the repeat takers.
- Ms. Rosier reported a 57.2% overall pass rate for the FE CBT locations in West Virginia and that we currently have 21 scheduled in-state for the FE according to NCEES.
- Mr. Saluja commented on the significantly higher pass rates amongst other professional exams (such as Nursing / Medical fields). Dr. Pierson indicated

his contemplated reason for these higher pass rates in other fields is due to the fact that other professions cannot practice at all unless they pass their professional exam.

- Ms. Rosier informed the Board that PE exam interviews will take place at the Board office on August 11th. President Robinson indicated he would attend.
- Ms. Rosier reported that the State Auditor-required Board member training is scheduled for December 1st. Dr. Pierson agreed to attend in addition to agency staff.
- Ms. Rosier reported that all Board members except for Mr. Robinson will be attending the NCEES annual meeting in Williamsburg, VA on August 18 – 22. Mr. Armstrong, Ms. Hamilton and Mrs. Rubenstein will also be in attendance.
- Ms. Rosier reported upon her attendance to the Engineering Career Presentations and Mr. Armstrong's and Mr. Timms' attendance at the Fairmont State summer technical conference.

A motion was made by Mr. Timms, seconded by Mr. Plymale, to approve attendance and travel for Board members and staff to the activities as discussed and outlined in the Executive Director's report and the updated 2015 calendar. Motion carried.

Mr. Saluja made a motion to enter into Executive Session at 9:35 AM, seconded by Mr. Plymale. Motion carried. Board members were presented the following settlements: C2015-06, C2015-07, C2015-15, and C2015-16. Details of the settlements will be posted on the Board's website.

The Board recessed the meeting at 12:00 PM for lunch, and resumed in Executive Session at 12:40 PM.

At the conclusion of the Executive Session, Mr. Timms moved to enter into General Session at 1:00 PM with a second by Mr. Saluja. Motion carried and the Board took the following action:

- Mr. Timms made a motion, seconded by Dr. Pierson, to move I2016-01 to complaint. Motion carried.
- Mr. Timms made a motion to move I2016-02 to complaint, seconded by Mr. Plymale. Motion carried.
- Upon motion by Mr. Timms, seconded by Mr. Saluja, the Board voted to move I2016-03 to complaint.
- After reviewing the Continuing Professional Competency (CPC) submissions relating to the settlements in C2012-09 and C2014-15 Mr. Timms made a motion, seconded by Mr. Saluja, to lift the restrictions on Respondent's license. Motion carried.

Based on a motion by Dr. Pierson, seconded by Mr. Plymale, the Board took the following action on Special Cases for Board Action:

- Zachary Mickel and Aaron Armstrong's EI certification applications were approved.
- Christopher Dudek's request for comity was approved.
- Derrick Giles' request for comity was approved.
- Morton McMillen's request for comity was approved.
- Stuart Robinson's request for comity was approved.
- Gary Sawyer's request for comity was approved.
- Thomas Shelmerdine's request for comity was approved.
- Brendon-Travis Weidner's request for comity was held in abeyance.

Upon motion by Mr. Timms, seconded by Mr. Plymale, the Board voted to reimburse the Board Investigator for his FE exam expense and approved his attendance and travel for a PE review course.

The Board discussed the upcoming NCEES annual meeting agenda and the proposed summary motions to be presented during the meeting.

The Board reviewed the NCEES documentation concerning the de-coupling of the PE exam and experience.

Ms. Rosier reported that the emergency rules were approved as of 2 JUN and are now the Series 1 rules now in effect.

The Board reviewed the BRIM Loss Control questionnaire and the Safety Committee meeting minutes.

The Board discussed the ABET visit/observer requirements. Mr. Timms agreed to be the observer for the ABET visit to WVU during October, and Mr. Plymale tentatively agreed to be the observer for the ABET visit to Marshall in November.

Ms. Rosier provided an update concerning the renewal season for 2015. She reported to date there were approximately 420 PEs and 60 Retired PEs yet to renew. As noted last meeting, the 3100+ COAs were extended until December 31, 2015.

Ms. Rosier reported that the PDH audit during the December 2016 renewal will encompass all hours obtained from July 1, 2014-December 31, 2016, negating the need for a complete PDH audit to be conducted in 2015 following this current renewal cycle.

Mr. Timms noted a rather constant increase in the amount of PE renewals the past 7 years. Ms. Rosier indicated that is reflective of our annual report statistics which show we have licensed approximately 450-550 new PEs per year for the last decade.

The Board, upon motion by Mr. Timms and second by Mr. Plymale, voted to retain the same Board officers for FY16.

Ms. Rosier discussed the Board's 2015 Calendar of Events. The next Board meeting is scheduled for Tuesday September 15, 2015. The meeting will take place at the Board's office in Charleston, WV.

Upon motion by Mr. Timms, seconded by Mr. Plymale, the Board meeting adjourned at 1:50 PM. The Board members will be compensated one day per diem plus travel expenses.

Edward L. Robinson, P.E.
Board President

Bhajan S. Saluja, P.E.
Secretary