

**General Session Minutes
State Board of Registration for Professional Engineers
July 22, 2014**

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Tuesday, July 22, 2014. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member (via teleconference)
Lesley L. Rosier-Tabor	Executive Director
Aaron M. Armstrong	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:00 AM at which time Mr. Timms dialed in via teleconference.

The Board meeting minutes for May 20, 2014 were reviewed. A motion to approve the minutes as submitted was made by Mr. Pierson, seconded by Mr. Plymale. Motion carried.

The Board budget summaries for May and June 2014 were received and reviewed. Mr. Robinson noted year end balances have been relatively consistent since 2008-2009. Ms. Rosier discussed the OASIS transition and the launch of the new financial system. The Board discussed the Database Software invoice in detail. Mr. Timms made a motion, seconded by Mr. Pierson, to pay the invoice in the amount of \$13,500 in accordance with the contract terms provided. Motion carried.

A motion to approve the current expenditures and purchasing card transactions was made by Mr. Pierson, seconded by Mr. Saluja. Motion carried.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments.

- Ms. Rosier reported a 72% 1st time pass rate for the April 2014 PE exam, a 32% pass rate for repeat takers, and an overall pass rate for the April 2014 PE exam of 50%.
- Mr. Pierson stated that WV FE pass rates are about the same as the national average. Additionally, Mr. Pierson reported he would be traveling to Clemson, SC this week for his NCEES duties.
- Ms. Rosier discussed the recent WVSPE/ACEC leadership meeting conducted on July 15, 2014.

- Ms. Rosier reported on the upcoming presentations, conferences and meeting participation, deleting the CLEAR annual conference attendance but adding the FARB training for the Board's counsel to the calendar.
- Mr. Saluja and/or Mr. Pierson agreed to be available during the week of July 28th to conduct PE applicant interviews as needed for the October exam.

A motion was made by Mr. Timms, seconded by Mr. Saluja, to approve attendance and travel for Board members, staff and counsel to the activities as discussed and outlined in the Executive Director's report and updated 2014 calendar. Motion carried.

Mr. Saluja made a motion to enter into Executive Session at 9:25 AM, seconded by Mr. Pierson. Motion carried.

Mr. Saluja recused himself from all discussion of I2014-06 and Mr. Plymale recused himself from all discussion of C2014-16.

The Board recessed the meeting in Executive Session at 12:12 PM for lunch. Meeting resumed in Executive Session at 12:46 PM.

At the conclusion of the Executive Session, Mr. Plymale moved to enter into General Session at 1:45 PM with a second by Mr. Timms. Motion carried and the Board took the following action:

1. Mr. Pierson made a motion to move I2015-01 to complaint, seconded by Mr. Plymale. Motion carried.
2. Mr. Pierson made a motion for the Board President to send a letter to the public service district involved in I2014-13, reminding them of the code section relating to public works (W. Va. Code 30-13-20). Mr. Timms seconded and the motion carried.
3. Mr. Timms made a motion to dismiss C2014-08. Mr. Saluja seconded and the motion carried.
4. Mr. Pierson made a motion to dismiss C2014-19 without prejudice. Mr. Plymale seconded the motion and the motion carried.

Based on a motion by Mr. Timms, seconded by Mr. Saluja, the Board took the following actions on Special Cases for Board Action:

1. Nathanael Rogers' review of his PE exam application experience was approved.
2. Robert Harr's request for comity was approved.
3. Mark Novak's request for comity was denied.
4. Travis Tatum's request for comity was denied.
5. Eric Wolf's request for comity was approved.

President Robinson directed staff to draft a letter to the Mayor of the City of Huntington expressing the Board's concern regarding the proposed removal of the requirement that their City Engineer / Public Works director be a WV PE and thus its assumed removal from the job description for that provision.

Mr. Pierson reported that he will pass along information gained from his upcoming NCEES Education committee member meeting and any Subject Matter Reports for the FE exam via electronic mail.

Ms. Rosier discussed the upcoming NCEES National Meeting in Seattle, WA and the Board reviewed the many motions for Council action. Ms. Rosier reported she understands that additional motions may be forthcoming from other state boards and/or zones.

Ms. Rosier reported that the Emergency Rules currently in effect were timely filed as Legislatives Rules and will be reviewed during this upcoming legislative session, possibly with some additional changes proposed by the Board to committee counsel. The Board noted its intention to again pursue the legislative changes regarding the authorization for multi-year renewals which almost completed legislative action during the 2014 session.

The Board received and reviewed the annual Board of Risk and Insurance Management (BRIM) loss control procedures and standards of participation. Mr. Rosier reported that she would submit the loss control questionnaire committee meeting minutes as required.

Ms. Rosier provided a summary of the annual renewal cycle. She highlighted the amount of courtesy reminders that staff provides all registrants and that the annual PDH audit will begin in early August.

Ms. Rosier discussed the Board's calendar of events to include the upcoming Board meetings on September 15 and November 4.

The next Board meeting is Monday September 15, 2014. The meeting will take place at the Board's office in Charleston, WV.

Upon motion by Mr. Timms, seconded by Mr. Plymale, the Board meeting adjourned at 2:15 PM. The Board members will be compensated one day per diem plus travel expenses.

Edward L. Robinson, P.E.
Board President

Bhajan S. Saluja, P.E.
Secretary