

**General Session Minutes**  
**State Board of Registration for Professional Engineers**  
**May 20, 2014**

The State Board of Registration for Professional Engineers met in their offices at 300 Capitol Street in Charleston, WV on Tuesday, May 20, 2014. Those present for all or part of the meeting were:

Edward L. Robinson	President
William E. Pierson	Vice-President
Bhajan S. Saluja	Secretary
Richard E. Plymale	Member
Leonard J. Timms	Member
Lesley L. Rosier-Tabor	Executive Director
Aaron M. Armstrong	Board Investigator
Debra L. Hamilton	Legal Counsel

The meeting was called to order at 9:00 AM.

The Board meeting minutes for March 25, 2014 were reviewed. A motion to approve the minutes as submitted was made by Mr. Saluja, seconded by Mr. Timms. Motion carried.

The Board budget summaries for March and April 2014 were received and reviewed. Ms. Rosier presented the new OASIS Business Intelligence Reports in lieu of the excel spreadsheets previously used for annual budgetary purposes. Ms. Rosier reported the FY2015 Expenditure Schedule and accompanying documents were prepared and submitted electronically via the WVOASIS system as a result of the comprehensive statewide system transition in early May. The detailed purchasing card expenditures were also received and reviewed.

A motion to approve the FY2015 Budget as submitted, in addition to the current expenditures and purchasing card transactions, was made by Mr. Timms, seconded by Mr. Saluja. Motion carried.

Ms. Rosier presented the Executive Director's report and addressed all Board questions and comments.

- Ms. Rosier reported one absence for the April 2014 PE examination for a total of 56 examinees. Results showed 28 examinees passed while 28 failed the PE exams taken in WV. Mr. Timms asked that the first-time pass rates be calculated and presented at the July Board meeting.
- Mr. Timms reported that he was the NCEES representative as well as the Board observer for the April PE exam. The PE exam was held in a new location for this administration, specifically the Falcon Center at Fairmont State University. Mr. Timms reported that the administration and accommodations of the testing facility were well received by all participants.

- Ms. Rosier discussed the 2014 NCEES annual meeting and asked that all interested Board members confirm their interest in attending prior to mid-June so she can officially register everyone by the early July deadline.
- Mr. Pierson, and Mr. Timms reported that 2014-2015 NCEES committee appointments have yet to be announced.

A motion was made by Mr. Timms, seconded by Mr. Saluja, to approve attendance and travel for Board members, staff and counsel to the activities outlined in the Executive Director's report and updated 2014 calendar. Motion carried.

Mr. Pierson made a motion to enter into Executive Session at 9:20 AM, seconded by Mr. Plymale. Motion carried.

Mr. Saluja recused himself from all discussions of I2014-06.

The Board recessed the meeting in Executive Session at 12:02 PM for lunch. During lunch, Mr. Armstrong presented an informational lunch-and-learn presentation about his recent visits with the North Carolina Board and staff. Meeting resumed in Executive Session at 1:00 PM.

At the conclusion of the Executive Session, Mr. Plymale moved to enter into General Session at 1:20 PM with a second by Mr. Saluja. Motion carried and the Board took the following action:

1. Mr. Plymale made a motion to move I2014-14 to complaint, seconded by Mr. Pierson. Motion carried.
2. There was no action on complainant's request for further clarification on C2012-06.
3. The Board moved to dismiss C2014-04 if staff determines sufficient disclosure. Motion by Mr. Timms and seconded by Mr. Plymale. Motion carried.

Based on a motion by Mr. Pierson, seconded by Mr. Saluja, the Board took the following actions on Special Cases for Board Action:

1. Cliff Abernathy's request for comity was approved.
2. William Keaton's request for comity was approved.
3. Dilip Khatri's request for comity was approved.
4. Jeffrey Nichols' request for comity was approved.
5. Syed Shoaib's request for comity was approved.
6. Peter Theodorakados' request for comity was denied.

Mr. Saluja made a motion to approve a 4% merit increase for the Board staff. The 4% increase includes the governor's recommended \$504 increase for all state employees. The raises are to be effective July 1, 2014. Mr. Plymale seconded and the motion carried.

President Robinson directed staff to prepare a letter to the WV Surveyor's Board congratulating them on hosting a successful 2014 NCEES NE Zone meeting.

With regard to the NCEES Zone Meeting, Mr. Saluja reported on the NCEES Engineers Forum topics and discussed the three main topics: electronic seals, the industrial exemption, and early taking of the PE exam.

Ms. Rosier requested the Board submit paperwork to the NCEES Board of Directors replacing retired staff member Mr. Don Johnson as an Associate Member and replacing with Mr. Armstrong. Mr. Timms made a motion, seconded by Mr. Saluja to approve the submission. Motion carried.

Ms. Rosier discussed the future changes to NCEES exams and supporting materials as presented by the Director of Examination Services at NCEES.

Ms. Hamilton and Ms. Rosier reported that legislative rules will be submitted prior to our July Board meeting and that a special teleconference meeting will need to be scheduled in the near future for Board review and approval prior to submission. The rules change will incorporate the change to reduce the renewal grace period from 90 days to 30 days.

The Board discussed the Above Ground Storage Tank (AST) Senate Bill 373 request from the Department of Environmental Protection (DEP) and agreed to keep abreast of the DEP's efforts in rulemaking.

Ms. Rosier reported that renewal mailings have been completed and the renewal website was online as of May 19, 2014. A total of 11,277 renewal notices were mailed.

Ms. Rosier presented the latest and most current Board calendar of events for 2014 and requested the Board to provide her with any potential conflicts. It was clarified and confirmed that the September Board meeting is now scheduled for September 17<sup>th</sup>.

The next Board meeting is Tuesday, July 22, 2014. The meeting will take place at the Board's office in Charleston, WV.

Upon motion by Mr. Timms, seconded by Mr. Plymale, the Board meeting adjourned at 2:04 PM. The Board members will be compensated one day per diem plus travel expenses.

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**Edward L. Robinson, P.E.**  
**Board President**

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**Bhajan S. Saluja, P.E.**  
**Secretary**